

MINUTES:

All minutes are draft until approved at the next meeting



Work Session Agenda

Washington State Parks and Recreation Commission

Wednesday January 28, 2014

Labor & Industries Auditorium, 7273 Linderson Way S.W.

Tumwater, WA 98501

Time: Opening session will begin as shown; all other times are approximate.

Public Comment: This is a work session between staff and the Commission. The public is invited but no public comment will be taken. No decisions will be made by the Commission at the work session.

9:05 a.m. CALL TO ORDER – Patricia Lantz, Commission Vice-Chair

- Call of the roll
 - Chair Cindy Whaley, Vice-Chair Patricia Lantz, Secretary Steve Milner, Ken Bounds, Doug Peters and Rodger Schmitt.
 - Absent: Mark Brown
- Changes to agenda
 - Rescheduling the Social Media item to the March meeting.
 - Will move staff reports to tomorrow if we run out of time.

9:05 a.m. LOGISTICS

- Meeting, Legislative Appointments and Evening Functions

9:10 a.m. RESULTS WA UPDATE – Christine Parsons, Policy and Performance Systems Manager

- This item provides the Commission with an update about the Governor's Results Washington *Goal 3: Working and Natural Lands* goal topic for increasing experiences in outdoor recreation. State Parks is the lead agency responsible for coordinating data collection and action plans for the outdoor recreation sub topic and this briefing will provide an overview of the leading indicators used to track this issue.

9:41 a.m. HUMAN RESOURCES UPDATE– Becky Daniels, Human Resources Director

- This item provides core HR statistics for Parks, updates on activities and plans, and solicits feedback regarding future HR reports.

10:21 a.m. RESERVATION SYSTEM– Diana Dupuis, Operations Manager

- This item updates the Commission on the status of the current central reservation system utilized by State Parks. It also considers goals and

objectives for a future reservation system that better serves the agency's changing needs.

~~11:00 a.m. — SOCIAL MEDIA — Virginia Painter, Communications Director and Toni Droscher, Communications Consultant 4~~

- ~~• This item updates the Commission on the agency's social media program, focused on public outreach, education and engagement on parks, programs and activities of the agency.~~

~~11:00 a.m. — STAFF REPORTS~~

11:04 a.m. MEETING ADJOURNED

11:15 a.m. LUNCH

12:30 p.m. COMMISSIONERS MEET INDIVIDUALLY WITH LEGISLATORS - CAPITOL

Commission Meeting Agenda

Washington State Parks and Recreation Commission

Thursday January 29, 2015

Labor & Industries Auditorium, 7273 Linderson Way S.W.

Tumwater, WA 98501

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation, followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

Public Comment:

Comments about topics not on the agenda are taken during General Public Comments.

Comments about agenda topics will be taken with each topic.

If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time. You may also submit written comments to the Commission by emailing them to Commission@parks.wa.gov by 5 p.m. on January 23, 2015.

9:04 a.m. CALL TO ORDER – Cindy Whaley, Commission Chair

- Flag Salute, Anthony Riley, Safety Officer - Human Resources
- Call of the roll
 - Chair Cindy Whaley, Vice-Chair Patricia Lantz, Secretary Steve Milner, Ken Bounds, Doug Peters, Rodger Schmitt. Mark Brown
- Introduction of Staff
 - Director Don Hoch, Assistant Director Mike Sternback, Assistant Director Peter Herzog, Financial, Technology and Business Services Director Shelly Hagen, Policy and Governmental Affairs Director Daniel Farber, Communications Director Virginia Painter, Human Resources Director Becky Daniels and Executive Assistant Becki Ellison. Michael Young from the Attorney General's Office.
- Recognition of State and Local Officials
 - John Marshall, Adams County Commissioner
- Election of Officers for 2015
 - **Motion by Rodger Schmitt to approve the election of the 2015 officers. Second by Ken Bounds. Approved unanimously as requested.**
 - Patricia Lantz, Chair
 - Steve Milner, Vice Chair
 - Mark Brown, Secretary
- Outgoing Chair Cindy Whaley received a token of appreciation and recognition as the 2014 Chair from Don Hoch and Patricia Lantz
- Approval of the Agenda
 - Adjourn for lunch at 11:45 a.m. Move Item E-3 and Item E-5 to the afternoon to accommodate Daniel Farber.
 - **Motion by Mark Brown to approve the agenda with the changes listed above. Second by Rodger Schmitt. Approved unanimously as requested.**
- Approval of minutes of previous meeting: November 20, 2014 Spokane
 - **Motion by Mark Brown to approve the minutes of the November 20, Spokane Meeting. Second by Rodger Steve Milner. Approved unanimously as requested.**

9:13 a.m. PUBLIC COMMENTS: Pre-Arranged Speakers

- John Floberg, Executive Director, Washington State Parks Foundation
 - Ken Bounds was voted a member of the WSPF board to represent WSPRC and the last Foundation meeting. Thank you to Pat Lantz for her service on the board.

9:18 a.m. REPORT

- Item E-8: Current Biennium Financial Report and Update on 2015-17 Budget Requests

This item reports to the Washington State Parks and Recreation Commission on the status of: 1) State Parks' 2013-15 Biennium operating and capital expenditures, 2) Parks Renewal and Stewardship Account (PRSA) revenue collections, and 3) State Parks 2015-17 budget requests.

9:46 a.m. GENERAL PUBLIC COMMENTS: Topics not on the agenda

PUBLIC COMMENT:

Vlad Gutman, Senior Policy Director, WWRC
Ann Hurst, Saint Edward

9:55 a.m. REQUESTED ACTION

Item E-1: Non-Recreational Motorized Use of State Park Long Distance Trail Corridors

This item asks the Washington State Parks and Recreation Commission to adopt new agency policy on non-recreational motorized use of state park long-distance trail corridors. This item additionally asks the Commission to amend Policy 55-06-1 Real Estate Transactions and Non-Recreational Uses of Parklands to delegate to the Director or Designee the ability to permit motorized access on long-distance trails.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission

1. Revise Commission Policy 55-06-1 Real Estate Transactions and Non-Recreational Uses of Parklands to delegate to the Director or designee authority to permit non-recreational motorized access on rail trails, as shown in Appendix 3.
2. Adopt proposed Policy 55-15-1 Non-Recreational Motorized Trail Use Permits, as shown in Appendix 2.
3. Adopt proposed Fee Schedule for Non-Recreational Motorized Trail Use Permits, as shown in Appendix 2.
4. Delegate to the Director authority to make minor changes as needed to Policy 55-15-1.

ERRATA: January 22, 2015

Document Location: Appendix 2, Section III General Principles, item C

Presently Reads:

- a. Other than OPDMDs, motorized recreational use of state park long-distance trails continues to be prohibited.

Change to:

- c. Other than snowmobiles in designated areas, and OPDMDs, motorized recreational use of state park long-distance trails is prohibited.

PUBLIC COMMENT:

Brandon R. Spencer, Adjacent Landowner, Adams County Noxious Weed Board member
Jim Eychanier
Col. Ronald H. Averill, Chair Lewis County Farm Bureau, former Lewis County Commissioner
Scott Dilley, Washington Farm Bureau
Robert M Amrine, Lewis County Conservation District
John, Marshall, land owner and Adams County Commissioner
Steve Ward, Lewis County Community Trail Association
Dale Pullen, Lewis County Community Trail Association
Andy Neault, John Wayne Wagons and Riders Association
Jay Allert, Rancher

ACTION:

Motion by Mark Brown to approve the staff recommendation as proposed in the Requested Action. Second by Rodger Schmitt.

Amendment to the motion by Mark Brown to amend in the Requested Action item number 3, Appendix 2 to eliminate the annual use mileage fee component. Second by Steve Milner. All if favor: Mark Brown and Doug Peters. All opposed: Cindy Whaley, Patricia Lantz, Steve Milner, Rodger Schmitt and Ken Bounds. **Motion failed 5-2.**

Amendment to the original motion by Rodger Schmitt to amend Appendix 3 page 16 section D to read:

D. The Commission recognizes and confirms the rights of adjoining landowners' pre-existing agricultural and forestry operations on lands adjacent to the rail-trails.

The Director or designee may permit access or other use parallel to **or, in very limited circumstances and on a case by case basis, on** but not on ~~or in some cases on~~, the recreational trail within the right-of-way corridor of a rail-trail, for temporary agricultural, forest management or other uses under such terms and conditions as deemed necessary to protect the public interests.

Second by Steve Milner. All if favor: Rodger Schmitt, Doug Peters, Ken Bounds and Steve Milner. All opposed: Mark Brown, Cindy Whaley and Patricia Lantz.
Amendment passed 4 to 3.

Call for the original motion to approve the staff Requested Action with the approved amendment. **Motion passed unanimously as requested with the approved amendment.**

12:02 p.m. LUNCH

12:29 p.m. AREA REPORT

- Washington State Park Rangers Association

12:40 p.m. SERVICE PINS

- ~~Mark Schult, Information Technology, 35 years state service~~
- M'Lee Barlow, Park Ranger, 25 years state and parks service
 - Lola Bowen – 5 year parks – Grandmother of M'Lee Barlow
- Anthony Riley, 35 years state and parks service

12:51 p.m. GOVERNOR JAY INSLEE

1:13 p.m. REQUESTED ACTION

Item E-2: Real Estate Management Policy

This item asks the Washington State Parks and Recreation Commission to consider adopting several policy statements to provide direction for the agency's real estate management activities.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Consider and approve staff policy recommendations outlined in this document and delegate to the Director authority to integrate and otherwise harmonize the approved policy statements with existing Commission real estate policy documents.
2. Direct staff to provide the Commission a report on resulting revisions to existing policy documents.
3. Direct staff to prepare general guidelines for Commission consideration on the types of Recreation Business Activities that will be permitted in state parks.
4. Prepare criteria for Commission consideration for identifying and evaluating candidate sites for Commission designation as Enterprise Lands.
5. Direct staff to proceed with a pilot project to request that the Commission designate the agency-owned "Auburn Property" as Enterprise Land and consider a long-term lease proposal at the Commission's March 26, 2015 meeting.
6. Explore establishment of a trust, endowment, or similar financial mechanism through which to manage and invest proceeds from Enterprise Lands-related activities.
7. Explore and recommend statute changes that help implement adopted real estate policy provisions and otherwise improve efficacy of the agency's real estate activities.

PUBLIC COMMENT:

Leo Deatherage, concerned citizen

David Owens, Skokomish Indian Tribal Enterprises

Stet Palmer, concerned citizen

ACTION:

Motion by Cindy Whaley to approve the staff recommendation as proposed in the Requested Action. Second by Mark Brown.

Amendment to the original motion by Mark Brown to amend the Requested Action to read:

"8. Approval of all new leases, transfers, and cancellation of leases granted by or to the agency, other than those that are routine and minor, will remain with the Commission".

Second by Ken Bounds.

All in favor: Mark Brown, Ken Bounds, Rodger Schmitt, Patricia Lantz and Steve Milner. All opposed: Cindy Whaley and Doug Peters. **Amendment passed 5 to 2.**

Call for the original motion to approve the staff Requested Action with the approved amendment. All in favor: Mark Brown, Ken Bounds, Rodger Schmitt, Patricia Lantz, Cindy Whaley and Steve Milner. All opposed: Doug Peters. **Motion passed 6 to 1.**

2:25 p.m. REQUESTED ACTION

Item E-3: 2015 Director's Contract

This item asks the Washington State Parks and Recreation Commission to adopt the 2015 Director's Performance Agreement.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt the 2015 Director's Performance Agreement as presented in Appendix A.

PUBLIC COMMENT:

None

ACTION:

Motion by Ken Bounds to approve the staff Requested Action as presented. Second by Mark Brown.

Amendment to the original motion by Mark Brown to amend the Requested Action to provide the term of the Director's Contract to two years. Second by Doug Peters. **Amendment withdrawn by Mark Brown.**

Call for the original motion to approve the staff Requested Action as presented. Motion passed unanimously as requested.

2:36 p.m. BREAK

2:49 p.m. REPORT

Item E-4: 2014 Boating Program Update

This item reports to the Washington State Parks and Recreation Commission an overview of Boating Programs and an update of accomplishments for 2014. Boating Programs is comprised of two federally funded programs that serve all Washington boaters both within and without State Parks. The two programs are the Recreational Boating Safety Program (RBS) and the Clean Vessel Act Program (CVA).

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken.

3:20 p.m. REPORT

Item E-5: Legislative Update

This item reports to the Washington State Parks and Recreation Commission on the status of issues, bills and budgets affecting State Parks during the 2015 session of the Washington State Legislature.

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken.

3:34 p.m. REPORT

Item E-6: Discover Pass Program

This item reports to the Washington State Parks and Recreation Commission on progress of the Discover Pass program. It describes several new marketing initiatives to attract and retain customers.

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken.

4:12 p.m. REPORT

Item E-7: Interpretive Program Updates

This item updates the Washington State Parks and Recreation Commission on the Interpretive Transformation Initiative, including progress on Results Washington performance measurement and special license plate program investments.

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken.

4:58 p.m. ADJOURN

EXECUTIVE SESSION – *Not needed*

Commission Training
Washington State Parks and Recreation Commission

Friday January 30, 2015
WSPRC- Moran Conference Room
1111 Israel Rd SW, Tumwater, WA 98501

9:00 a.m. PARLIAMENTARY PROCEDURE TRAINING

12:00 p.m. ADJOURN

Disclaimer: It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by WSPRC as the formal record of meeting. The recording is available through a Public Disclosure Request to the WSPRC records officer.

BE 02/03/15